



AOC CONSTRUCTION FILE
COUNTY: JACKSON
FILE CODE: PDBI
SUBMITTED BY: JL
DATE: 2/7/07

PROJECT MEETING

JACKSON COUNTY JUDICIAL CENTER
McKEE, KENTUCKY

Project No: 2005101
Meeting for: PDB Meeting
Date: January 2, 2007
Time: 3:00 PM
Place: Grand Jury Room – Jackson County Courthouse

ATTENDING:

| | |
|-----------------------|--------|
| Hon. R Cletus Maricle | JCPDB |
| Bobby Morris | JCPDB |
| Carl Cunningham | JCPDB |
| Connie Payne | JCPDB |
| Garland Van Hook | AOC |
| Jeff Lilly | AOC |
| Roger Lashbrook | Codell |
| Tim Graviss | JRA |
| Rob Deal | JRA |

ABSENT:

| | |
|---------------------|-------|
| CJE William Smith | JCPDB |
| Magistrate (vacant) | JCPDB |

BACKGROUND:

The regular PDB meeting was held at the aforementioned date. Discussion items, comments, and/or changes follow:

DISCUSSION ITEMS:

I Meeting Minutes:

- The November 9, 2006 Meeting Minutes were reviewed and approved.
- Temporary office space will need to be found for the family court offices located on the new property. Temporary space should be found as soon as possible so that an early site demolition package can be developed this spring. Judge Gene Clark will need to call Trevor Hanson at AOC to make the arrangements.

- The newly elected County Judge Executive, William Smith, was unable to attend the meeting. Garland and Jeff with AOC will make arrangements to meet with the Judge prior to the next PDB Meeting.
- Tim Graviss explained to the PDB members that we had received Schematic Design approval from CFSC and that the next phase that we would enter into would be the Design Development phase.
- Carl noted that the PDB needed to make certain that the new property deed had been recorded. The deed must be recorded prior to issuing the title insurance. After further review, it appeared that the deed had been recorded. It was also reported that the former property owners had received payment for the property.
- Judge Maricle noted that he preferred the bench arrangement of the Clay County Judicial Center. JRA requested that AOC forward a copy of the Clay County design so that they could review the bench design and implement the design on the Jackson County project.
- Jeff Lilly commented that AOC would be forwarding the updated project sign to JRA so that the official sign could be erected on the project site.
- Jeff Lilly stated that JRA's invoices should be sent to him directly rather than Garland.
- Bobby stated that he wanted to review the county clerk's area in more detail with JRA. JRA agreed to meet with Bobby and his staff prior to the next PDB Meeting.
- Codell Construction was instructed to review the existing family court office building located on the new site and evaluate if any asbestos abatement may be required. If so, then Codell is to begin the process of soliciting an RFP for a Phase I environmental study so that any abatement can begin.

II Next Meeting:

- The next PDB meeting is scheduled for February 6, 2007 at 3PM.

Please inform this office within seven days of any corrections to these minutes.

Respectfully submitted,

JRA Architects



D. Robert Deal, AIA
Principal

2005101/DP2



Commonwealth of Kentucky Court of Justice

MEETING NOTES

COUNTY: JACKSON

MTG. DATE: 1/2/07
LOCATION: McKEE

FACILITY: JUDICIAL CENTER

AGENDA:

| Present | Representing | Phone |
|------------------------------------|--------------------------|-------|
| ABSENT - BILL SMITH, NEW SECRETARY | PDB | |
| " - NEW MAGISTRATE | | |
| TIM GRAVUS, ROB DEAL | JRA | |
| ROGER LASHBROOK | CODELL - Project Manager | |
| | | |
| | | |
| | | |
| | | |
| GARLAN VANHOOK | AOC | |
| JEFF LILLY | AOC | |

ITEMS DISCUSSED:

GARLAN to meet w/ CTE SMITH at a later date (Before FEB. MTG.)
Reviewed Grand Jury area w/ MR. GREENEY.
JRA - General overview of project. Meetings w/ Judge + Circuit Clerk about their specific areas.
DEEN Recorded - MS. Thomas has received money for property.
BOBBY's concerns about conference room in his area. Wants re-arranged.
JUDGE MARICLE likes Clay Co. bench layout. (Send measurements to JRA)
JAMES B. reviews w/ PRE-TRIAL, DRUG COURT, ETC.
FAMILY COURT relocation. (TREVOR HANSON)

ACTION ITEMS:

APPROVED LAST MTG MINUTES (11-9-06)
APPROVED CODELL TO SEEK PROPOSALS FOR SUSPICIOUS MATERIALS IN BUILDINGS TO DEMO.

NEXT PDB MTG FEB. 6TH 2007 3PM EST

REPORT BY: JEFF LILLY

FILE: _____

C: